

**GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
May 8, 2017
General Brown Room - Jr./Sr. High School**

REGULAR MEETING

The meeting was called to order at 5:15 p.m. by President West followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Daniel Dupee II, Vice President (arrived 5:26 p.m.); Sandra Young Klindt; Brien Spooner; Jamie Lee; Cathy Pitkin; and Michael Ward

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Gary Grimm, Transportation Supervisor/Operations Manager; Babette Valentine, Curriculum Coordinator; Nicole Donaldson, Jr. - Sr. High School Principal; Joseph O'Donnell, District Administrator for Discipline and Athletics/Brownville-Glen Park Elementary Interim Principal; David Ramie, Dexter Elementary Principal; Debra Bennett, District Clerk; Mr. Dominic D'Imperio, Director of Legal Services; Students / Staff Members / Community Members

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Sandra Klindt, and seconded by Brien Spooner - Motion is approved 6-0.

1. Approval of Minutes as listed:
 - April 11, 2017 - Regular Meeting
 - April 25, 2017 - Special Meeting
 - April 27, 2017 - Special Meeting
 - May 3, 2017 - Special Meeting
 - May 5, 2017 - Special Meeting
2. Approval of Buildings and Grounds requests as listed:
 - none at this time
3. Approval of Conferences and Workshops as listed:
 - Bridget Grimm - BOCES Counselor Meeting - JLBOCES - April 12, 2017
 - Steven M. Flath - School Bus Driver Instructor Annual Refresher - JLBOCES - April 24, 2017
 - Kylee Monroe - Medicaid 2017 SSHSP Training - JLBOCES - April 26, 2017
 - Jennifer Augliano - Summer School Meeting - Watertown High School - May 3, 2017
 - Brian Nortz - Section III Athletic Director Meeting - Canastota - May 3, 2017
 - Deanna Guyette - North Country Technology Coordinator's Meeting - JLBOCES - May 4, 2017
 - Kelly Cantwell - Strategies to Strengthen Your Special Needs Students' Executive Function Skills - Syracuse - May 9, 2017
 - Lorraine Comins - Strategies to Strengthen Your Special Needs Students' Executive Function Skills - Syracuse - May 9, 2017
 - Nicole Donaldson - HS Principal Meeting - JLBOCES - May 17, 2017
 - Cammy J. Morrison - JLSBA Annual Dinner/Meeting - Elks Lodge #496, Watertown - May 18, 2017
 - Lisa K. Smith - JLSBA Annual Dinner/Meeting - Elks Lodge #496, Watertown - May 18, 2017
 - Lisa M. VanBrocklin - PLATO Course Development - JLBOCES - June 6, 2017
4. Approval of Financial Reports as listed: March 2017
 - Appropriation Report – All Funds
 - Revenue Report – All Funds
 - Treasurer's Cash Reports
 - Claims Auditor Monthly Reports
 - Approval of General Fund Warrant "A"
 - Approval of Federal Fund Warrant "B"
 - Approval of Food Service Warrant "C"
 - Approval of Trust & Agency Warrant "T"
 - Approval of Extra-Curricular Activity Fund

REGULAR AGENDA

— Mr. Dupee joined the meeting during the discussion below at 5:26 p.m.

Other Discussion and Action

1. Public Comment - Student representatives of Class of 2017 requested that the Graduation Ceremony be held on the turf field. Following discussion of pros/cons, such as cooler venue / improved seating / highlighting our outdoor sports facility vs. restrictions of high heel shoes on the turf / expense of purchasing special chairs / staging rental / duplicate set-up in the

event of rain, the Board of Education came to consensus to move the ceremony to the turf field, utilizing the gymnasium as the alternative site in the event of inclement weather.

2. Ongoing Agenda Items:
 - Academic Presentation(s):
 - ❖ None at this time
 - Policy Review:
 - ❖ None at this time
3. Board Information - Results of voting on the 2017-2018 Administrative Budget of the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES, and the election of three (3) members to the Jefferson-Lewis BOCES Board of Education:
 - Approval of 2017-2018 Administrative Budget: Voting Yes-18 Voting No-0
 - Members elected to serve three year terms of office to commence July 1, 2017:
 - Mrs. Grace H. Rice - South Lewis Central School District
 - Mrs. Alice Draper - Belleville Henderson Central School District
 - Mrs. Barbara Lofink - Carthage Central School District
4. Board Information - “Friendship” payments in lieu of taxes have been received from Frontier Housing Corporation in the amount of \$500 (Smith Hill Apartments), and \$2000 (Poole Memorial Park Apartments)
5. Board Information - Invitation from Jefferson-Lewis School Boards Association - Annual Dinner/Meeting - Watertown Elks Lodge #496 - May 18, 2017
6. Board Information / Discussion - 3rd Quarter Marking Period Data for review - There were no questions or concerns.
7. Board Action - Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education, upon the recommendation of the Superintendent of Schools, takes action to approve the following **Tenure Appointments**, with tenure effective as listed below:

| Name | Hire / Effective Date | Tenure Area | Tenured Period to Begin |
|---------------------------|-----------------------|--------------|-------------------------|
| Tasha (Plante) Dillabough | 09/01/2013 | Elementary | 09/01/2017 |
| Lindsay (Hanson) Pitkin | 09/01/2014 | English 7-12 | 09/01/2017 |
| Kate E. Wiley | 09/01/2015 | Elementary | 09/01/2017 |
| Lindsay Labiendo | 09/01/2015 | English 7-12 | 09/01/2017 |
| Tina Zehr | 09/01/2015 | Elementary | 09/01/2017 |

Motion for approval by Daniel Dupee, seconded by Michael Ward, with motion approved 7-0.

8. Board Action - Approval of **Committee on Special Education Reports**.
 Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0.

ADMINISTRATIVE REPORTS - For information only

9. Operations Report
10. Brownville-Glen Park and Dexter Principal Report
11. Jr.-Sr. High School Principal Report
12. Athletic Director / Discipline Report
13. Curriculum Coordinator Report
14. Office of Student Services Report
15. School Business Official Report
16. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS - For information only

17. Correspondence Log

RECOMMENDATIONS AND ACTION

18. Board Action - Personnel Changes as listed:
 A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed:
 RECOMMENDATION and ACTION is made by Brien Spooner, and seconded by Jamie Lee. Motion approved 7-0.

(A) Retirements: None at this time

(B) Resignations as listed:

| Name | Position | Effective Date |
|---------------------|---------------------|--------------------|
| Thomas Davis | 4.5-Hour Bus Driver | May 8, 2017 |

(C) Appointments as listed:

| Name | Position | Annual Salary / Rate of Pay | Prob. or Tenure Track Appt. (if applicable) | Effective Date |
|---------------------|-------------------|---|---|--------------------|
| Thomas Davis | 5-Hour Bus Driver | \$13,149 annual salary (prorated), Step 1 | n/a | May 9, 2017 |

19. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- none

ITEMS FOR NEXT MEETING - Monday, June 12, 2017:

20. **Regular Monthly Meeting** - 5:15 p.m. in the General Brown Room

If it is necessary to adjourn at 6:00 p.m. for the Budget Hearing:

Motion for Adjournment:

A motion is requested to adjourn the regular meeting to move to the auditorium to begin the Annual Meeting / Budget Hearing. The regular meeting will reconvene here, following the Budget Hearing.

Motion for approval by Daniel Dupee, seconded by Brien Spooner, with motion approved 7-0. Time 5:34 p.m.

Return to Regular Meeting:

A motion is requested to reconvene the regular meeting.

Motion for approval by Jamie Lee, seconded by Michael Ward, with motion approved 7-0. Time 6:13 p.m.

EXECUTIVE SESSION

21. **A motion is requested to enter executive session** for the discussion of the following:

- performance history of a particular individual
- litigation strategy regarding a current specific legal matter

Motion for approval by Daniel Dupee, seconded by Brien Spooner, with motion approved 7-0. Time entered: 6:13 p.m.

— President West provided the following record of motions:

RETURN TO OPEN SESSION

22. **A motion is requested to adjourn the executive session and reconvene the regular meeting.**

Motion for approval by Brian Spooner, seconded by Michael Ward, with motion approved 7-0. Time: 7:42 p.m.

MOTION FOR ADJOURNMENT

23. **There being no further business or discussion,** a motion is requested adjourn the regular meeting.

Motion for approval by Jamie Lee, seconded by Michael Ward, with motion approved 7-0. Time adjourned: 7:42 p.m.

Respectfully submitted:

Debra L. Bennett - District Clerk

- Supporting documents may be found in supplemental file dated May 8, 2017